

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, April 20, 2017  
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007

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AUDIO PHONE NUMBER: 1-602-452-**3533**  
AUDIO ACCESS CODE: 990 547 634#

### MEMBERS PRESENT

Jonathan Bearup\*  
Julie Dybas  
Christopher Hale\*  
Jeff Mangis  
Ron Overholt\*  
Nancy Rodriguez  
Janie Randall\*

### MEMBERS ABSENT

Kip Anderson  
Donald Jacobson  
Michael Pollard, *Chair*  
Paul Thomas

### GUESTS

Alexis Allen, *Tempe Municipal Court*  
Cristina Dinchak, *Chandler Municipal Court*  
Peter Kiefer, *Maricopa Superior Court*  
Van Le, *Gilbert Municipal Court*  
Randy Smiley\*, *Phoenix Muni Court*

### AOC STAFF

Stewart Bruner, *ITD*  
Adele May, *ITD*  
Kat Nguyen, *ITD*  
Susan Pickard, *CSD*  
Jim Price, *ITD*

\* indicates appeared by telephone

# CACC MEETING MINUTES

## **WELCOME AND OPENING REMARKS**

Staff member Stewart Bruner, substituting for Judge Michael Pollard, chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. He confirmed that a quorum existed before he requested consideration of the minutes from the March 16 meeting.

**MOTION: A motion was made and seconded to approve the minutes of the March 16, 2017 CACC meeting as written. The motion passed unanimously.**

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Stewart detailed the various changes made on the MindMap since the March meeting, passing along what information he had received from those project managers who were not present for the meeting. He reviewed each minor date change submitted except for eUniversa, since Jim Price offered to brief members on details himself. Stewart also indicated that JOLTSaz completed its Winter Build and county rollouts are now resuming. Members were provided the updated priority projects listing for reference.

## **PROJECT UPDATE: eUNIVERSA eFILING AND eSERVICES**

Jim Price briefly described the progress being made with eUniversa electronic case filing in Mohave Superior Court in support of a May 15 go-live date and reported that mandatory e-filing in Yavapai Superior had been rescinded until further notice. He also provided an update on integration work underway with AZTurboCourt/AJACS, iCIS, and Agave/EZ-Q as eUniversa becomes the electronic filing manager statewide for e-filings from any provider. In response to a question, Jim indicated that the AZTurboCourt integration activity previously shown with AJACS 6.0 will now be accomplished with AJACS Version 3.9 and is anticipated to be fully integrated by June 2017.

Jeff Mangis mentioned that general jurisdiction courts are about to receive a new version of AJACS that will provide the same e-filing functionality Yavapai currently has statewide.

## **PROJECT UPDATE: CASE MANAGEMENT SYSTEMS**

Connie Williams from Mesa Municipal Court reminded members that completion of Mesa's FARE interface has been linked to a city revenue requirement and is therefore a top priority to complete by June 30. She indicated that a lot of testing is required in May but timing depends on coordination with AOC, who still has not dedicated a project manager to Mesa. In answer to a question, Connie indicated that Mesa is not transmitting to the Supreme Court's public access facility any cases beyond the FARE-eligible ones that are being sent to AOC.

Adele May, the AJACS limited jurisdiction (LJ) case management system (CMS) project manager, detailed her LJ AJACS training and rollout plans for the remaining AZTEC courts in Maricopa County to complete by August 30. Work continues with the final court scheduled in the Maricopa group, Glendale Municipal Court, ahead of the typical schedule due to its high case volume and the complexity of local court automation with AZTEC. Glendale is requesting to use the active warrant import process developed for Tucson which is also being used by Marana in the near future. Yavapai is the likely next county for implementation following Maricopa.

## **PROJECT MONITORING DIRECTION**

Detailed project reviews were suspended this month in favor of creating recommendations about the future needs of trial courts to include in the Chairman's Report to COT on June 1. Stewart distributed an updated matrix view of proposed projects to monitor resulting from the discussion of the Commission on Technology (COT) ad hoc project monitoring subcommittee with Xs in each of the applicable categories:

- 1) Project cost exceeds \$250K for its 5-year software development and operation or
- 2) The project is a dependency for a strategic initiative of COT or
- 3) The project is local but high profile and
- 4) The project is necessary to address cybersecurity vulnerabilities

He requested members' input regarding the appropriateness of the projects included prior to the COT annual meeting June 1.

## **COURT TRENDS AND FUTURE PROJECTS**

A request was made at the March meeting to ask courts to share their distant (beyond the strategic plan document window), revolutionary projects that will be vital to meeting future expectations of the public and justice partners in an environment of ever-decreasing revenues. The chair asked staff to reach out to Peter Kiefer, Deputy Court Administrator at Maricopa Superior Court, for a "future trends in courts" update based on his ongoing research into the likelihood of possible future scenarios courts will face, begun in 2012.

Peter presented the following overarching trends along with some sample survey results relating to the likelihood of specific instances of each really occurring.

1. Technology is the Future of Courts (e.g., smart technology will eliminate court forms)
2. Technology Must Focus on Parties (court user automated solutions)
3. Innovation Will Happen TO Courts More than BY Courts
4. Courts Could Become Irrelevant Over Time (replaced by private entities)
5. The Technology Gulf Will Widen between the "Haves" and the "Have Nots"

Members reflected on the content Peter provided and then brainstormed their own shorter list of trends rising to the level that COT needs to be aware of for planning purposes:

1. Smart forms will be replacing static forms in all courts
2. The technology gap between haves and have nots must not be allowed to widen
3. An increasing cultural emphasis on transparency will emerge at the expense of operational confidentiality
4. More legal matters will be handled administratively
5. "Bring Your Own Device" will become the prevalent mode of operating with technology, both for court users and court employees
6. A statewide continuity of operations plan needs to be formalized for court technology

## **POST-IMPLEMENTATION REPORTS**

Since the March CACC meeting

- Two additional municipal courts in Maricopa County, Fountain Hills and Buckeye, implemented LJ AJACS.

- JOLTSaz completed its Winter Build and resumed county-by-county rollout activities.

## **ITEMS OF OLD OR NEW BUSINESS**

Stewart informed members that he would not be present for the May meeting and discussion about the CACC presentation at COT but that a draft would be distributed ahead of time for detailed discussion in the meeting with editing by Kat Nguyen. He requested that changes be returned to him as soon as possible to reduce the number of changes Kat has to make during the meeting.

The next meeting will take place on **May 11, 2017 at 10:00 AM** at the State Courts Building in Phoenix. The meeting adjourned at 11:35 a.m.